

Instructional, Student Success, and Enrollment Services
Meeting Minutes
April 18, 2018

Present: B. Bates, D. Bertch, A. Cederberg, D. Coates, C. Collela, M. Collins, L. Cosby, L. Depta, D. Finch, G. Fredericks, C. Gibson, T. Hamann, P. Henning, S. Hubbell, C. Jbara, K. Johnson, D. Lindsley, B. Lueth, D. Mondoux, E. Pauken, B. Reynolds, B. Taraskiewicz, M. Walters
Absent: E.J. Bast, P. Eagan, B. Hay, A. Marsh-Peek, D. Miller, L. Thomas, T. Welsh

1. Call to Order: The meeting was called to order at 8:00 a.m.
2. Meeting Minutes of March 21, 2018: The meeting minutes from March 21, 2018 were approved as distributed.
3. Business
 - 3.1 CRM/TargetX – S. Hubbell updated the group on the phased implementation of TargetX, communication plan, territories, workgroups, prospect scoring, event management, campaigns and onsite training.
 - 3.2 Integrating Student Support Redesign/Guided Pathways Activity – The group participated in an exercise to look for duplication and commonalities across committees. L. Cosby will pull together and distribute notes from the exercise. Send ideas and recommendations to L. Cosby.
 - 3.3 Printed Schedule Changes – S. Hubbell shared with the group a recommendation brought forward by members of the ALC group to reformat the printed schedule. The plan is to make the printed schedule easier for students to navigate. All present agreed to move forward with the request. M. Collins brought forward a recommendation for S. Hubbell to attend the May ALC meeting. D. Bertch will follow-up with the request.
 - 3.4 Issues/Concerns – None presented.
4. Departmental Updates
 - A. Cederberg updated the group on gainful employment disclosures, upcoming meetings, the financial aid awarding cycle and Pell Grant eligibility.
5. Other
 - B. Taraskiewicz requested and received a clarification regarding emergency funds for students.
 - C. Jbara reported on the implementation of a non-credit on-line registration system. C. Jbara noted the goal is to have this new system in place July 1, 2018.
 - L. Depta distributed the most recent issue of KV Focus.
 - C. Colella brought forward a request to revisit employee engagement. D. Bertch will follow-up with Aaron Hilliard.
6. Reality Check – None presented.
7. Kudos!
 - To the Operations and Support team for volunteering to assist in retention efforts by reaching out to students who had not yet enrolled in summer courses. Kim Salayer,

Meredith Vanderhill, Lisa Peet, Katrina Davis, Kim Campbell, Levi Funk, Aaron Brown, Kelcee McKellar, Natasha Green, Elia Garcia and Terri McDonald.

- To Ezra Bell, Mary Johnson, Coty Dunten, Trice Batson, Lynn Grammel, Audreanna Shannon and Kimberly Hayward for the Pizza for Credits event.
- To Denise Thomas for her hard work on the 7th annual Alumni+ Art Show.
- To Erick Martin, Rick Garthe, Bill Kring and Ian Salo for attending an evening advisory committee meeting held at the Van Buren Intermediate School District.
- To Mike Hall and Mike Thompson for their help with gainful employment disclosures.
- To Mary McConnell for her hard work on the Career Fair.
- To Tracey Quada for working exponentially on class presentations.

8. Meeting Feedback

8.1 Agenda Items

- Integrating Student Support Redesign/Guided Pathways Activity – L. Cosby

9. Adjourn – The meeting adjourned at 9:02 a.m.

Next Meeting: May 16, 2018 at 8:00 a.m. in Room 4380

Future Agenda Items:

Noel-Levitz Programs of Study and Next Steps – Bertch/Cosby

Transfer Credit Update – Bertch

Roster Verification and ECARS – Eagan